



School Council Year End Operating Checklist

Membership (O.C.G.A. § 20-2-86 (d))

At least 2 Teacher members Yes No Terms End 9/30/05 9/30/06

At least 2 Parent members Yes No Terms End 9/30/05 9/30/06

2 Business members Yes No Terms End 9/30/05 9/30/06

Other members as specified within bylaws Yes No None added to bylaws

Number of parent and teacher members is equal Yes No

Elections (O.C.G.A. § 20-2-86 (d))

Elections were held on 8/23/2004 for 2 teachers
DATE NUMBER AND POSITION

8/25/2004 2 parents

Bylaws (O.C.G.A. § 20-2-86 (h))

Bylaws in accordance with the 2004 school council law have been adopted. Yes No

Training (O.C.G.A. § 20-2-86 (b))

All school council members have attended training on the organizational, legal, and procedural issues regarding school councils. Yes No

Additional annual training was received on 11/17/2004 at Smith High School by Dr. Patsy Jones, Director of Professional Development, Jordan County Schools.

Meetings (O.C.G.A. § 20-2-86 (f))

At least four meetings per year:

Date: <u>9/14/04</u>	Date: <u>2/8/2005</u>
Date: <u>10/12/04</u>	Date: <u>3/8/05</u>
Date: <u>11/9/2004</u>	Date: <u>6/14/2005</u>
Date: <u>1/11/2005</u>	Date: <u>8/9/2005</u>

Officers (O.C.G.A. § 20-2-86(j))

Chairperson, vice chairperson, and secretary were elected on 9/14/2004 for a term of one year.

Annual Report (O.C.G.A. § 20-2-86(q))

The annual report was submitted to the local board of education on 6/16/2005.