School Council Year End Operating Checklist

Membership (O.C.G.A. § 20-2-86 (d))

At least 2 Teacher members Yes ____ No ____ Terms End _____

At least 2 Parent members Yes ____ No ____ Terms End _____

2 Business members Yes ____ No ____ Terms End _____

Other members as specified within bylaws Yes _____ No _____ None added to bylaws ____

Number of parent and teacher members is equal Yes ____ No _____

Elections (O.C.G.A. § 20-2-86 (d))

Elections were held on _____ for _____
DATE NUMBER AND POSITION

_____ _____

Bylaws (O.C.G.A. § 20-2-86 (h))

Bylaws in accordance with the 2004 school council law have been adopted. Yes ___ No ___

Training (O.C.G.A. § 20-2-86 (b))

All school council members have attended training on the organizational, legal, and procedural issues regarding school councils. Yes ____ No _____

Additional annual training was received on _____ at _____ by _____.

Meetings (O.C.G.A. § 20-2-86 (f))

At *least* four meetings per year:

Date: _____ Date: _____

Date: _____ Date: _____

Date: _____ Date: _____

Date: _____ Date: _____

Officers (O.C.G.A. § 20-2-86(j))

Chairperson, vice chairperson, and secretary were elected on _____ for a term of _____.

Annual Report (O.C.G.A. § 20-2-86(q))

The annual report was submitted to the local board of education on _____.